

OAKLEY PARISH COUNCIL 10.05.11.

1.

Minutes of the Council Meeting held on 10th May 2011 at the Village Hall

PRESENT:

Mrs. Walker (Chairman), Mrs. Olney (part), D Jones (part), J Saunders, R Saunders, M. Taylor, P White, the Clerk and 0 members of the public

1. Election of Chairman

Proposed by Cllr J. Saunders , seconded by Cllr. Taylor, that Cllr. Walker be re-elected as Chair

Resolved

Cllr. Walker signed the Declaration of Acceptance of Office of Chairman

2. Election of Vice-Chair

Proposed by Cllr. Taylor, seconded by Cllr. White that Cllr. J. Saunders be re-elected as Vice-Chair

Resolved

Cllr. J. Saunders signed the Declaration of Acceptance of Office of Vice-Chairman

3. Public Open Session - none

4. Apologies: R Baily (personal), S Fardon (personal), P Phillips (personal), G Sansom ,(personal)

5. Declarations of Interest: Cllr. Jones for item 17 as an applicant. Cllrs. Jones & White for item 19b) as members of the ORA & Sports & Social Club. Cllr. Olney for 19c) as a member of the carnival committee.

6. Appointment of Advisory Group Members and Council Representatives on other bodies:

Finance Advisory Group: Chair, R Baily, G Sansom, J Saunders (Reserve: Cllr. Jones)

Planning Advisory Group: Chair, R Baily, G Sansom, J Saunders, R Saunders (Reserve: Cllr. Phillips)

Sustainability Group: Mrs S Fardon, Mrs P Olney, R Baily, G Sansom

Village Roads Co-ordinator: M Taylor

Oakley Recreational Association: D Jones

Village Hall: P White

Oakley Carnival Committee: Mrs P Olney

Education Charity Trust: Chair, J Saunders (Mrs P Olney as Bedford BC representative)

The Villager Community Minibus: M Taylor

Oakley Rural Day Care Centre: Mrs. P Olney

Tree Wardens: R Saunders, J Saunders

Yarls Wood Liaison Committee: Mrs P Olney

Twinwood Liaison Forum: Chair, Mrs P Olney

Resolved to appoint

7. Minutes of Council Meeting held on 12th April 2011

Resolved: to adopt the minutes.

8. Clerk's Report:

Lovell Road Phone Box – no further information re. replacement of phone. Clerk to write one final time to try and obtain a decision.

Highways – Clerk had advised Bedford BC that Council did not want the priority at the Lovell Road bridge changed. Bedford BC was considering Council’s request for additional low bridge signs outside Oakley to prevent HGVs backing up Lovell Road when they could not get through. Residents had advised that dilapidated fence in Lincroft was not owned by them. Clerk to advise Bedford BC and residents that Council intends to remove the fence if no-one claims ownership. Water leak in Church Lane reported to Anglian Water.

Bottle Bank – Clerk had ordered new bank which would have signs on it requesting residents to use bins and not litter the site.

Lovell Road bus shelter – new seats installed

Playground – roundabout repaired

Information Boards – awaiting further quotation for boards for Linch Furlong and orchard

Litter – Clerk had written to schools requesting that they reinforce the need to use litter bins. Bedford BC might be able to do some litter awareness work with schools in the Autumn

9. **Matters Arising from minutes of Meeting held on 12th April 2011** - none | Action
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10. **Reports:** none | Action

11. **Police Report:** | Action
 PC Tott and PCSO Underwood had been unable to attend. There were 2 reported crimes between 05.04.11. and 04.05.11. of which 1 was an assault and 1 a burglary in Church Lane. There were 2 reports of anti-social behaviour both in Dewlands.

12. **Provision of Christmas Lights:** | Action
 Cllr. Baily had forwarded information on the Speeditree system which comprised a base unit, 480 multicoloured lights, connectors, fixings, a lockable power pack box, 2 x 4 day batteries, cables and connectors for £889.50. White lights and a 7 day battery were available at an additional £159.05 + VAT. Cllr. White suggested a higher specification battery could be obtained for a similar cost and would investigate. Clerk advised that a 16ft cut tree would cost approximately £180.00 + VAT plus installation and removal from Bedford BC.
 Proposed by Cllr. R Saunders, seconded by Cllr. Taylor that Council purchase a speeditree system with white lights subject to Cllr. White’s investigation
Resolved | Clerk

13. **Allotments land lease and hard standing:** | Action
a) Land Lease
 Awaiting draft lease from Bedford BC

b) Hard Standing
 Clerk had requested 6 quotations and received 3 for road planings and 1 for hoggin/planings mix.
Planings

<u>Option 1</u>			<u>Option 2</u>		
Area A1	Area B1	Total	Area A2	Area B2	Total
£2,368.75	£1,556.83	£3,925.58	£2,456.50	£1,670.50	£4,127.10
£2,900.00	£2,200.00	£5,100.00	£2,200.00	£1,800.00	£4,000.00
£1,980.00	£1,105.00	£3,085.00	£2,190.00	£1,225.00	£3,415.00
 Hoggin/Planings					
£2,400.00	£1,525.00	£3,925.00	£2,610.00	£1,645.00	£4,255.00

Clerk was awaiting a final quotation from Bedford BC and item therefore deferred to June meeting.

14. Highways Matters:

Cllr. Taylor would be walking round the village with the new Bedford BC Highways representative. Councillors to provide Cllr. Taylor with details of issues to be raised. Councillors noted that paths in Lincroft were breaking up, there was a pothole in the river bridge, verges needed cutting back along footways adjacent to the Green as the paths were disappearing, the bollard at Burleigh Place had yet to be installed and the collapsed kerb in Burleigh Place restored.

Action

MT

15. Oakley Sustainability Project:

Cllr. Olney noted that she was chasing Bedford BC for a revised allotment lease and that the next meeting of the sustainability group was 16.05.11.

Action

16. Borough Councillor's Report:

Cllr. Olney reported that the parking situation had improved in The Furlong, following letters from the police. She would be meeting Bedford BC Highways on site to discuss the road surface at the crossroads, Dewlands and Ruffs Furze on 12.05.11. Cllr. Taylor to attend too. Carnival risk assessments were being carried out and Full Council next met 18.05.11.

Action

PO/MT

17. Planning Applications and Decisions and other planning matters:

Decisions notified since last Council meeting – 12th April 2011

Application No: 11/00299/FUL – detached dwelling & garage, new vehicular access and closing of existing access (amended) at 45, High Street

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3.

Parish Comments: No objection to the dwelling and access but the hedge should be in front of the fence to restore the original appearance of the site as per comments concerning application 10/02656/FUL.

Decision/Date: Permission 13.04.11. Conditions require the planting of a native hedgerow to front of site

Application No: 11/00330/FUL – single storey rear extension at 10, Hunts Path

Parish Comments: No objection

Decision/Date: Permission 14.04.11.

Application No: 11/00331/FUL – single storey rear extension at 31, Reynes Drive

Parish Comments: No objection

Decision/Date: Permission 14.04.11.

Application No: 11/00386/FUL – single storey rear extension at Whybrays, Westfield Road

Parish Comments: No objection

Decision/Date: Permission 21.04.11.

Application No: 11/00441/FUL – single storey side extension (revised scheme to include roof light) at 69, Church Lane

Parish Comments: No objection

Decision/Date: Permission 28.04.11.

Application No: 11/00604/FUL – erection of outbuilding in rear garden and new iron fence & automatic gates to front boundary at 2, Westfield Road

Parish Comments: Objection. The stone wall in front of the property should be retained as the other properties in the road have a stone wall frontage. Council also continued to object to the gym as per comments concerning application 10/02910/FUL (amended)

Decision/Date: Permission 04.05.11.

Applications received since last Council meeting – 12th April 2011

a) Application No: a) 11/00715/FUL – single storey rear extension at Oakengates, 18 High Street

Parish Comments: No objection

Received since previous meeting

Mikes Line Dancing – Directory	£25.00
Carpetline – Directory	£25.00
Diamond Security – Directory	£50.00
Russell - allotment rent	£24.00
Drain Care – Directory	£50.00
Hobbs – allotment rent	£12.00
Bedford BC - first payment of precept	£25,050.00
Bedford BC - bottle bank glass	£986.30

Income and balances:

NatWest Bank - Current account balance at 30.04.11.	£31,640.96
NatWest Bank – Business Reserve account balance at 30.04.11.	£8,271.02
NatWest Bank – Bonus Saver account balance at 30.04.11.	£40,000.00
NatWest - Fixed Rate Bond at 30.04.11.	£140,000.00

Payments Already Made:

		Chq. No.
Oakley Rangers - s. 137 payment	£500.00	631
Information Commissioner - data registration	£35.00	632

Payments Made:

Wildman Transport - emptying bottle bank 13.04.11. & 04.05.11.	£112.80	633
M J Granger Grounds Maintenance - grass cutting 11.04.11. & 03.05.11.	£1320.00	634
H M Parrott - playground repair	£156.00	635
Peter Stopford - tree works at The Grange	£565.00	636
D Bishop - seats in Lovell Road bus shelter	£95.00	637
Kallkwik - printing Spring newsletter	£200.00	638
Oakley Properties - Riverside land rent	£100.00	639
Oakley Village Hall – Committee Room hire 10.05.11. 6hrs @ £6/ph	£18.00	640
Clerk – salary and expenses 01.04.11. – 30.04.11.	£625.72	641
D Steynor – bus shelter cleaning April	£29.90	642
J Walker – litter collection @ £47/wk (4 weeks)	£188.00	643
Oakley Youth Group – donation for running costs	£3056.94	644
Total payments this meeting	£7,002.36	

Resolved: to approve the accounts for payment.

Clerk

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5.

b) 2010/11 end of year accounts:

Proposed by Cllr. R Saunders, seconded by Cllr. White that accounts be approved. Internal audit to be carried out on 12.05.11.

Resolved - accounts signed by Chairman and Responsible Financial Officer.

Clerk

c) Annual review of risk assessment policy:

Clerk had circulated draft risk assessment for 2010/11. Proposed by Cllr. Olney, seconded by Cllr. White that risk assessment be adopted

Resolved

Clerk

d) Annual review of internal audit system:

Clerk had circulated draft Terms of Reference and a draft Audit Plan for 2011/12. Proposed by Cllr. Jones, seconded by Cllr. Olney that the Terms of Reference and Audit Plan be adopted.

Resolved

Clerk

e) Insurance renewal:

Insurance premium had been increased to £3426.38 but various items had been omitted. Clerk had requested revised quotation and asked brokers to review the cover and obtain alternative quotations. Awaiting details. Proposed by Cllr. Olney, seconded by Cllr. White that Clerk arrange payment of this sum or alternative quotation suggested by broker as payment due before next meeting.

Resolved

Clerk

f) Cricket Field lease:

Lease had yet to be finalised. Solicitors had provided a letter for the ORA to use in grant applications advising that the lease is protected and a new lease was in preparation

21. Date of next Council meeting: 7th June 2011

Chairman